



# FY 2018 CoC Program Project Application Process

The Homeless Coalition of the Alabama Gulf Coast, AL-501



## FY 2018 Notice of Funding Availability and Required Materials

- [CoC Program Interim Rule, 24 CFR 578](#)
- AL-501 CoC Program Policies and Procedures
- [FY 2018 CoC Program NOFA](#)



## FY 2018 CoC Program NOFA Priorities

1. Ending homelessness for all persons.
2. Creating a systemic response to homelessness.
3. Strategically allocating and using resources.
4. Using a Housing First approach.



## Eligible New Projects

1. Permanent Supportive Housing (PSH) projects
2. Rapid Re-Housing projects\*
3. Joint Transitional Housing and Rapid Re-Housing Projects\*

\*Under FY 2018's Domestic Violence Bonus, these project-types are eligible for new projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking who meet the definition of homelessness in paragraph (4) of 24 CFR 578.3



## Potential Funding Available

- Renewal Projects: \$3,741,586
- New Bonus Projects: \$224,495
- New Domestic Violence Bonus Projects: \$323,009
- **Total Available, Renewal + Bonus + DV Bonus = \$4,289,090**



## Project Types



## Permanent Supportive Housing

- Long-term housing and supportive services designed to eventually end with independent housing.
- May serve:
  - Individuals and families that meet HUD's definition of chronically homeless
    - Must be coming from the streets or emergency shelter
    - Must have a verified disability
    - Must have a history of 12 months homelessness - 12 months continuous or 4 episodes over the last 3 years, resulting in 12 months homeless
  - Individuals and families that meet the criteria described in the NOFA under DedicatedPLUS



## DedicatedPLUS Criteria

In addition to those experiencing chronic homelessness, anyone meeting one of these criteria is eligible for services if the project is DedicatedPLUS:

- Residing in Transitional Housing **and** chronic at entry.
- Category 1 (literally homeless) after exit from a PSH project **and** chronic at entry.
- Residing in Joint TH-RRH project **and** chronic at entry.
- Literally homeless for at least 12 months in the last 3 years **without** 4 separate occasions.
- Residing in a VA funded program **and** met one of the above criteria at entry.



## Rapid Re-Housing

- Rapid placement of an individual or family into permanent housing. Up 24 months of assistance may be offered to foster long-term housing stability once the assistance has ended.
- Eligible participants:
  - Residing in a place not meant for human habitation.
  - Residing in an emergency shelter.
  - Persons meeting the criteria of paragraph (4) of the *Homeless Definition*, including persons fleeing or attempting to flee domestic violence.
  - Residing in Transitional Housing funded by a Joint TH-RRH project type



## Joint TH-RRH

- Transitional Housing for rapid project entry and then transition to permanent housing (RRH).
- Projects must be able to provide both Transitional Housing and Rapid Re-Housing to all participants, but participants may choose to receive only one type of assistance.
- Eligible participants:
  - Residing in a place not meant for human habitation.
  - Residing in an emergency shelter.
  - Persons meeting the criteria of paragraph (4) of the *Homeless Definition*, including persons fleeing or attempting to flee domestic violence.
  - Residing in Transitional Housing funded by a Joint TH-RRH project type



## Housing First Model

- Under the FY 2018 NOFA, new projects must follow the Housing First model of assistance.
- What is the Housing First model?
  - Low-barrier
  - No pre-conditions
  - Assistance terminated only in the most severe circumstances



## Eligible Costs



## Rental Assistance Eligible Costs for RRH

Tenant-based Rental Assistance (RA) for Rapid Re-Housing (24 CFR 578.51)

- Short-term RA is for up to 3 months
- Medium-term RA is for 3 to 24 months
- Lease must be between the landlord and program participant
- A rental assistance agreement must be in place between the landlord, sub-recipient, and participant



## Leasing Eligible Costs for TH and PSH

Leasing of a structure or units for Transitional Housing (TH-RRH Only) or Permanent Supportive Housing (24 CFR 578.49)

- Leases must be in sub-recipient's name
- Sub-recipients must have signed occupancy agreements or leases (subleases) with program participants residing in housing
- Occupancy charges are allowed but not required



## Operating Eligible Costs for TH and PSH

Operating costs for Transitional Housing (TH-RRH only) and Permanent Supportive Housing (24 CFR 578.55)

- Maintenance and repair
- Property taxes and insurance
- Replacement reserve
- Electricity, Gas, and Water
- Furniture
- Equipment (lease, buy)



## Supportive Services Eligible Costs - All Projects

(24 CFR 578.53)

- Assessment of service needs
- Assistance with moving costs
- Case management
- Child care
- Education services
- Employment assistance
- Food
- Housing/Counseling services
- Legal services
- Life skills
- Mental health services
- Outpatient health services
- Outreach services
- Substance abuse treatment services
- Transportation
- Utility deposits





## HMIS Eligible Costs - All Projects

Homeless Management Information System (24 CFR 578.57)

- Equipment - For entering data into the HMIS
- Services - Fees to the HMIS lead
- Personnel - Entering data into the HMIS



## Administrative Costs

CoC Program sub-recipient agreement designates all administrative funds to the recipient.



## Indirect Cost Rate

- Negotiated Rate - most national or regional agencies will have a rate
- De minimis Rate - 10% for any agency that has never had a negotiated rate
- Must be included in budget. Add indirect cost rate to your base costs to determine total budget



## Application



## Schedule

- Completed applications due by 4:00PM on Friday, August 17.
- Project applications will be completed in eSnaps Aug. 20 - 22
- Project applicants will be notified in writing of acceptance or rejection by August 31
- HUD will announce funding awards in spring 2019



## New Project Proposal Form

- [www.hfal.org/nofa](http://www.hfal.org/nofa)
- Reference "New Project Applications Detailed Instructions" but do not submit in eSnaps!
- Complete all sections
- Submit with a cover letter signed by authorized official by August 17, 2018



## Project Description #1

- Target population
- Type, scale, and location of housing to be provided
- Type and scale of supportive services
- Describe how clients will be assisted in rapidly obtaining PH
- Describe how clients will be assisted in obtaining mainstream benefits
- Include eligibility criteria, process for accepting new clients, and process and criteria for exiting clients



## Project Description #2

- Describe plan for rapid implementation of the project
- Answer when and how the project will be ready to begin housing the first participant
- Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award



## Threshold Criteria

1. Applicant has a valid DUNS number
2. Applicant has no outstanding delinquent Federal debts
3. Applicant has no debarments and/or suspensions
4. Applicant has accounting system
5. Applicant must disclose any violations of Federal criminal law
6. Eligible project applicants must be able to provide all attachments requested, as outlined in New Project Proposal Form
7. Applicant must be a CoC member in good standing



## Budget Forms

Complete a budget form for all budget line items you are requesting on page 9 of the New Project Proposal Form.



## Match

- Match consists of eligible costs **not** paid for by the grant.
  - Example: Local church donates food to program participants. Food is an eligible supportive service.  
Therefore, the value of the donated food could count as match.
- May be eligible under any component.
- Should be provided with each funding request.
- Requirement = 25% of grant - leasing funds



## Q&A